

**Harnham: St George & All Saints:  
Minutes of the Annual Parish Meeting (“APM”), and  
the Annual Parochial Church Meeting (“APCM”) (collectively the “Annual Meetings”)  
held in the Parish Hall, Lower Street, Harnham, SP2 8EY, on Sunday 26 May 2024 at 11.00**



**1. Opening prayer.**

Led by Revd Becky

**2. Apologies for absence.**

Jacqui Brown, Revd Mike Badger, Malcolm Sturgess, Jane Greenaway, David Curzon, Emma Wilson, Barney Hopkinson, Michael and Brenda Camp.

**3. Overview: Revd Becky.**

Using a PowerPoint presentation Revd Becky showed those present statistics relating to the Parish.

Notable points included

**1. The overall church attendance**

A fall in numbers of regular attendance, the attendance at Messy Church which is now similar in numbers but more diverse in range compared to main worshipping services

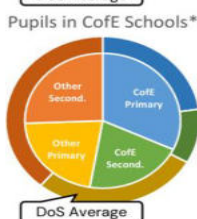
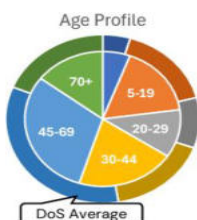
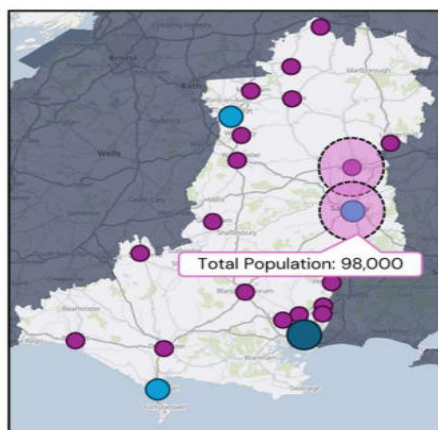
Higher attendance for special occasions that include music or united services

Lower festival attendance

**2. The Diocesan context which showed the Salisbury and Amesbury profile in STATS- a younger population, above average employment, above average attendance and giving compared to national Church of England. Emphasis still needs to be on younger families and children, in the Harnham parish C of E Junior school there are 35 staff and 300 children and 1 in 5 of the children have suffered significantly from the cost-of-living crisis.**

## Diocesan context of attendance

### Salisbury & Amesbury Area Profile (5-mile)



|  |
|--|
| Includes approx. 28 Parishes – 20 Rural, 8 Urban             |
| Low deprivation – 54% of households face no forms            |
| Above average employment and socio-economic class            |
| Above average ethnic mix – 92% white                         |
| Younger-than-average population                              |
| Above-average portion of children (53%) are in CofE schools* |

| Measure                              | Area  | DoS | National |
|--------------------------------------|-------|-----|----------|
| WC (% Pop)                           | 2.2   | 2.6 | 1.7      |
| AWA (% Pop)                          | 1.4   | 1.7 | 1.1      |
| Planned Giving per Giver (£pa)       | 1,015 | 730 | 845      |
| Share Contribution 2023 (%)          | 90    | 87  | nm       |
| Clergy (incl. non-stip.) per 10k Pop | 2.4   | 2.2 | nm       |

Note that the estimation methodology is different for the national figures and comparison should be made with caution

WC  
worshipping  
community  
AWA  
Average  
weekly  
attendance



\* Based on town listed against schools on get-information-schools.service.gov.uk. Not necessarily constrained to the 5mi radii.

**3. An overview of the year that emphasised the amount and range of worship and activities in the parish.**

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4. The range of places from which overseas visitors have come to St George’s and All Saints with our open churches ranging from:

USA Aberdeen Basingstoke, Bournemouth, Bracknell Canada, Canterbury, Coventry Eastbourne, France, Havant, Hook and Hungary Northern Ireland ( Port Stewart), Okehampton Oxford, Romania, Somerset, Surrey, Transylvania Arizona, Australia ( Sydney) Barbados, Birmingham, British Columbia California, Cheshire, Christchurch, Cornwall Devon, Dumfries, East Sussex, Fareham, Florida USA Guernsey, Hilparton March, Ickenham Light water, Lincolnshire, Liphook, Maine, Nether wallop New Galloway, Newport, New Zealand, North Carolina Oregon USA, Oxfordshire, Pewsey, Reading, Somerset, Sweden The Netherlands, Truro and HARNHAM!

5. People’s comments in visitor books St George’s:

*Amazing and peaceful Lovely to enter and think for a while I’m so happy I came back Tres belle petite eglise I come every morning to be for 5 minutes Great to be in this place for our life’s commitment day My whole family history is here A special church- cherish it A lovely tranquil place in a busy world The art and craft work was a lovely surprise So pleased to see it open Churches should always be unlocked Returning for our memories of the last 60 years A place for our prayers God bless the world and grant us peas!*

6. The year in figures

150 names on Electoral Roll at the 2023 Annual Meeting of whom 7 lived outside the parish.

151 on Electoral Roll this year. 9 members have died. 10 people have joined.

Between 40 & 60 regularly people attend our four congregations. 8am 9.30am 11am & Messy Church

Up to 16 people receive monthly communion at home

Weekly Acts of Worship for primary school 35 staff, 300 students approx.

99 subscribers for You Tube. Carol service 159 views. Highest views of funeral 168. Evening prayer 40.

80 followers Facebook Harnham St George’s All Saints and Messy Church

746 followers on Twitter X thanks to Liddy Thomson’s hard work.

5 Baptisms, 1 wedding, 4 funerals and 18 burial of ashes

The Carol Service had 159 view the service online in addition to those who attended.

It was noted that we need to continue to engage in the online context as mission and service.

We **Enjoyed** the Coronation Celebrations, Pet Festival, Fun Day and Fete, Chelsea Pensioner, Quiz nights and especially the churches being open on a daily basis.

We shared in **Experiences** through Bereavement courses, open churches, membership of groups, worship, life recovery and more.

We **Engaged** ourselves in Community teas, soup runs for the homeless, offering support at the Junior School, joining choirs, delivering posies for Mothering Sunday and Harvest and so much more.

## **7. APM: Annual Election of Churchwardens.**

Charles Woodd completed 6 years as churchwarden, and under Churchwarden’s measure 2001 is required to step down. Revd Becky thanked Charles for all he had contributed over the years to the parish, noting his energy and the range of ‘different hats’ he has worn, serving on committees, PCC and in other roles around the parish and ensuring change in St George’s church building. She wished him well and hoped he would enjoy a rest to re-align for the future in fundraising.

Charles responded stating that he was grateful to serve the parish with his skills, and he was conscious of the large number of unsung and unseen people who help out in the parish. He was delighted that there was a replacement churchwarden. He stated he would support them in anyway he can. Charles plans to continue as Chair of the Harnham Community Network, using the partnership framework to build the community of Harnham.

| <b>NOMINATIONS FOR CHURCH WARDENS</b> |                     |                     |
|---------------------------------------|---------------------|---------------------|
| <b>Name</b>                           | <b>Proposed by:</b> | <b>Seconded by:</b> |
| Jane Carr                             | Lois Doel           | Neil Turpin         |
| Robert Salkeld                        | Caren Clarke        | Diana Ng            |

As there were no other candidates both were unanimously elected as the new churchwardens.

Jane Carr stated that it had been a real scenic route to get to this moment. It was scary when Rev Becky contacted her initially about this role. Charles was going to be a very hard act to follow, and she appreciated his support. She also wanted to say thank you to Rev Becky for her time, support and persistence.

To commented that she thought she had a lot to learn and asked that we are patient with her. She would appreciate any help and support we may be able to give me.

She wanted those present to note that she lived outside the parish and so still has a lot to learn about St George’s, Harnham and kindly also asked that we contact herself and not Charles about church warden matters as he had stepped down from this position to concentrate on other activities and responsibilities. She asked that we come to her directly as she would like to learn and grow into the role and get to know us all more as she does so.

## **8. APM & APCM: Minutes of the Annual Meetings 2023 and Matters Arising.**

The minutes of the APM and APCM in 2023 were signed as a true record.

## **9. APCM: Report of the proceedings of the Parochial Church Council (“PCC”): Mrs L Baker**

*Report was included in the Annual Report and there were no further questions for the secretary.*

## **10. APCM: Electoral Roll report: Mr D Curzon.**

David Curzon sent his apologies for the meeting and the figures were reported as follows:

Electoral Roll was last redrawn in 2022, and so this year the roll is only revised to 151 with 10 new members and 9 deaths since the last APCM.

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**11. APCM: Presentation of the Accounts for the year ending 31<sup>st</sup> December 2023: Julie Scott**

Revd Becky said that Michael Fisher had stepped down as treasurer at the last APCM but had continued to action the day-to-day financial requirements whilst the PCC found a replacement. She thanked Michael for continuing beyond the APCM the PCC were extremely grateful.

After a lot of effort writing to organisations, and advertising the role, and the PCC asking those we knew, a chance meeting led to Julie Scott being asked to produce the end of year accounts. With a little persuasion she agreed to be treasurer before being officially appointed on 10 April 2024.

Revd Becky pointed out that since that date Julie had a lot of work to do. On behalf of the PCC she thanked her for this work, especially under the financial circumstances that we currently found ourselves in.

The accounts were presented as follows:

## Summary of 2023 SOFA results

|   | Unrestricted Funds | Restricted Funds | Endowment Funds | Total 2023 | Unrestricted Funds | Restricted Funds | Endowment Funds | Total 2022 |
|---|--------------------|------------------|-----------------|------------|--------------------|------------------|-----------------|------------|
|   | £k                 | £k               | £k              | £k         | £k                 | £k               | £k              | £k         |
| Incoming resources                      | 137                | 24               | -               | 161        | 111                | 36               | -               | 147        |
| Resources expended                      | 143                | 11               | -               | 154        | 125                | 15               | -               | 139        |
| Operating (deficit) /surplus            | (6)                | 13               | -               | 7          | (13)               | 21               | -               | 8          |
| Exceptional Hall Transformation (Costs) | -                  | -                | (116)           | (116)      | -                  | -                | -               | -          |
| Gains and (losses)                      | -                  | -                | 8               | 9          | -                  | (9)              | (12)            | (21)       |
| Net change in funds in year             | (6)                | 13               | (108)           | (100)      | (14)               | 12               | (12)            | (14)       |
| Fund balance at end of year             | (10)               | 89               | 198             | 277        | 112                | 135              | 129             | 377        |

The Accounts show that the parish had a general deficit of £5,537 (2022: deficit of £13,750).

This excludes the impact of the revaluation of investments and an endowed Freehold property.

The overall general fund deficit was £10,405 (2022: deficit of £4,868 after adjusting for Hall capitalised expenditure in the general fund).

## Balance Sheet

|                                      | Dec 2023 | Dec 2022 |
|--------------------------------------|----------|----------|
| <b>FIXED ASSETS</b>                  |          |          |
| Freehold Property (at Valuation)     | 100 k    | 40 k     |
| Equipment and Furniture              | 7 k      | 123 k    |
| Investments (at Market Value)        | 106 k    | 97 k     |
| <b>TOTAL FIXED ASSETS</b>            | 213 k    | 260 k    |
| <b>CURRENT ASSETS</b>                |          |          |
| CBF Deposit Account                  | 48 k     | 46 k     |
| Current Bank Accounts                | 21 k     | 46 k     |
| Debtors and Prepayments              | 20 k     | 37 k     |
|                                      | 89 k     | 129 k    |
| <b>Less: CURRENT LIABILITIES</b>     | 20 k     | 13 k     |
| <b>Less: LIABILITIES over 1 year</b> | 5 k      |          |
| <b>TOTAL NET ASSETS</b>              | 277 k    | 377 k    |

- Hall (Endowed) - Valuation
- Investments (Endowed) - Valuation
- Deposit Account – Reserves
- Bank Accounts
- Debtors – Gift Aid reclaims



## Giving – planned giving

### • Regular Giving



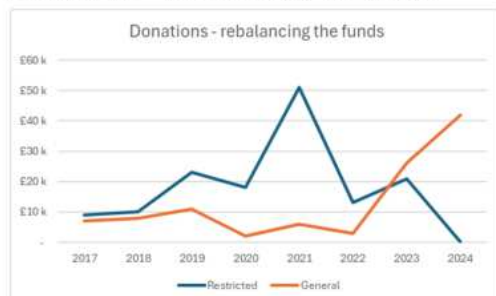
### • Methods & administration

|   | Traditional              | Preferred                        |
|---|--------------------------|----------------------------------|
| Regular Giving (above £30 per month)        | Standing Orders          | PGS - Gift Aid processed monthly |
| Donations up to £30 maximum                 | Cash in Yellow envelopes | Cash - no envelopes              |
| (Small Donations Scheme - Gift Aid claimed) |                          | Digital Giving (All Saints)      |

Under £30 – do not need your name or tax status

## Donations

### • Donations – rebalancing the funds



- 2024 Budgeted Donations £30k (including Gift Aid)
- 2024 Budgeted Fundraising £12k

Julie explained that

- the PCC retains a range of unrestricted, restricted and endowment funds.
- A general reserve fund is held to cover the day-to-day activities of the PCC.
- Guidance from C of E and Charity Commission, encourages PCC's to have a reserves policy of 3 months recurring costs, or £40,000, currently being provided by the restricted funds for repairs and improvements to the churches.
- At the end of 2023, the Parish General Reserve amounted to a deficit of £10,405 with no further reserves or working capital, leading to a practical cash deficit of around £40,000.

Julie would be controlling expenditure and looking at contracts to see where the Parish could save money as there is no surplus in the accounts, even though day to day expenses can be covered.

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She encouraged those present to change their giving to the Parish Giving Scheme (PGS) to aid cash flow and to cut down on the administration time required to bank and claim the Gift Aid.

Priorities as agreed by PCC over the coming months will be to replenish funds by general fundraising, a review of parish decision making, priorities and financial controls.

This will include

- a) new expenditure procedures,
- b) a detailed annual budget with cost savings
- c) income targets
- d) a three-year plan to attempt to boost unrestricted funds

Revd Becky then talked about what the financial situation in the parish meant in practice. There would be a pause on the hall development and fundraising. The PCC had agreed a statement to explain: Harnham Parish is very grateful to all our generous supporters who have enabled us to make such wonderful improvements to the Parish Hall over the last few years.

All our users can now enjoy our brilliant catering-grade kitchen, environmentally friendly and very effective underfloor heating system, asbestos-free, insulated ceiling and LED lighting in the Main Hall, a well-lit car park, and newly covered hall roof.

Due to greatly increased building costs, high energy costs and other rising costs over the past few years, the PCC has taken the decision to pause the Transformation Project and refocus, for an interim period of time, on a programme to smarten up the exterior of the Hall and the site as a whole, and to maximise the use of the existing building by and for the Harnham community.

All our supporters are encouraged to help us promote the building to potential hirers, particularly for weekend parties and events.

The PCC remains committed to our longer-term vision to transform the building into a centre of activity and outreach for the whole community of Harnham.

The PCC identified 5 financial priorities

|   |  |
|---|--|
| <b>1. Ensure that there is a balance in fundraising between restricted and general income</b> | Hall management, Hall Development. PCC.                  |
| <b>2. Reduce expenditure</b>  | Communications, Admin, Worship, Eco church committee.    |
| <b>3. Increase income</b>   | Finance working group, PCC, Churchwardens, Congregation. |
| <b>4. Maximise Hall use and marketing potential</b>   | Hall Management committee, Communications Committee.     |
| <b>5. Hall maintenance and renovation plan</b>  | Hall Transformation Committee.                           |
| <b>6. Training in finance for PCC members</b>   | PCC members, Diocese.                                    |

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The Parish community were encouraged to help in the following ways:

|  |   |
|--|---|
| Most of the parish income comes from the church family | Everyone to switch to PGS   |
| Compared to other parishes nationally                  | Suggestion that each person needs to increase their giving by £2.32 per week. |
| Legacies   | Suggestion that everyone could consider a gift in a legacy of 1%              |

Fundraising opportunities were highlighted, and Fundraising planned included

- a) First Wednesday Talks
- b) Fun Day and Fete- Could you volunteer to take a lead? Lead a stall?
- c) Two Music Evenings
- d) Autumn Quiz Night
- e) Ride and Stride- Could you ride or know people who could?
- f) Personal Challenge- Could you take on a sponsored challenge?
- g) Fundraising ideas... using your gifts, skills and money

We expressed our gratitude to Michael Turner for organising the First Wednesday talks, they are entertaining, community building and a great thing to invite people to and raises funds.

It would be good to raise £5,000 at the Fun Day and Parish Fete and we need people to run stalls, donate bottles for the bottle stall and raffle prizes. We are still looking for someone to co-ordinate.

An individual challenge could raise funds. E.g. shave head, jump from a plane etc This works well if there is a new network of people to approach i.e. work colleagues, friends and family rather than just the church family.

The Bishop of Salisbury gave everyone who attended his first service in Salisbury £10 and asked them to double or treble it – maybe this is something you could do.

Movement for Good – draws of £1,000. We can circulate a link the more who nominate the parish the more likely we are to win.

People were encouraged to come up with any other ideas and to be prepared to organise the fundraising themselves.

Grants would be applied for to pay for things we would have to purchase anyway.

People were asked if they would like to join a small fundraising committee.

The Parish would look at grants for Solar panels for the hall as in turn this would help cut energy costs.

A question was asked concerning the raising of Hall Fees. A concern was expressed about the hygiene of the hall and general maintenance. Revd Becky responded that any comments concerning day to day maintenance/ hygiene would need to be sent to Linda Baker, and that she was glad concerns had been raised as this meant action could be taken to remedy them. Since the meeting Revd Becky has met with the person concerned, who has offered to help with a process called 15 steps to ensure hall maintenance and hygiene keeps a high profile.

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David Curzon was thanked for his work on doing the Gift Aid claims.

**12. APCM: Appointment of Independent Examiner of accounts for 2024.**

Vicki Poole, the finance officer at the Junior School, will examine the 2023 accounts. Revd Becky asked Julie Scott, as treasurer, to ask her to consider completing the examination of accounts for 2024 also.

**13. APCM: Report on fabrics, goods and ornaments. Terriers for St. George’s and All Saints.**

Revd Becky has signed the terriers for both churches after consultation with Charles Woodd and Robert Salkeld.

**14. APCM: Elections PCC Members (If the number of candidates does not exceed the number of seats to be filled each candidate is declared elected. Parish governance rules M9 (3))**

Debbie Mussellwhite has completed 3 years and can continue for a further 3 if she wishes and has agreed

|  |  |
|--|--|
| 1. Debbie Mussellwhite<br>to continue for a further 3 years) | nominated by Robert Salkeld<br>Seconded by Kate Mash                 |
| 2. Jane Greenaway  | nominated by Margaret Jackson<br>and seconded by Debbie Mussellwhite |
| 3. Inas Miles  | Nominated by Pat Davidson<br>Seconded by Katy Carter                 |

No other nominations were received so there was no vote, and all elected to the PCC.

**15. APCM: Elections for Deanery Synod**

It was noted that these take place every 3 years and are due in 2026. The number of people elected are linked to the amount of people on the parish electoral roll. Katy Carter and Neil Turpin as well as clergy represent the parish. There is still a vacancy. Frances Howard had requested to fill this role. She was nominated by Joyce Salkeld and seconded by Robert Salkeld. No other nominations were received and so there was no vote. Frances was elected to Deanery Synod.

**16. APCM: Safeguarding.**

Jacqui Brown’s safeguarding report was included in the Annual Report. Revd Becky thanked Jacqui for all she does in her role as Safeguarding Lead as it has made things so much easier for Revd Becky. There were no questions concerning the report.

**17. APCM: Questions arising from the Annual Report.**

There were no questions concerning the Annual Report at the meeting, Revd Becky suggested that if anyone had questions to email Linda Baker, so that the questions could be raised at the next PCC meeting.



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**18. “Thank you”s. Blessing and dismissal prayers.**

Revd Becky officially thanked Pam Pointer for contributing to the Parish Magazine for 20 years and as a token of thanks had sent her a small book token.

Revd Mike sent his apologies to the APCM as he is celebrating his 60<sup>th</sup> birthday. He will be finishing his curacy in June 2024 and can remain in Harnham until the end of his licence in June 2025 after which a new licence would be needed wherever he chooses to minister. She thanked him for all his has bought to the parish, his prayer walks, Morning Star and more and wished him well in the coming year.

Revd Becky also thanked everyone in the parish for all they did, as well as Neil Turpin and Linda Baker and asked that the parish hold her in their prayers as she takes on the role of Rural Dean.

The meeting ended at 11.45 with encouraging words from Ephesians.

For this reason, I kneel before the Father, from whom every family<sup>[a]</sup> in heaven and on earth derives its name.

I pray that out of his glorious riches he may strengthen you with power through his Spirit in your inner being, so that Christ may dwell in your hearts through faith.

And I pray that you, being rooted and established in love, may have power, together with all the Lord’s holy people, to grasp how wide and long and high and deep is the love of Christ,<sup>19</sup> and to know this love that surpasses knowledge—that you may be filled to the measure of all the fullness of God.

Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever!

Amen.

Signed:

**Rev Becky Roberts, Chair**

**Date: 25 May 2025**